

Brittany E. Lutz

From: noreply@civicplus.com
Sent: Tuesday, January 24, 2023 9:23 AM
To: BOCC Consent
Subject: Online Form Submittal: OUT OF STATE TRAVEL REQUEST APPLICATION

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OUT OF STATE TRAVEL REQUEST APPLICATION

Traveler's Name	Kaydren Dunkin
Dept/Committee	Grant County Sheriff's Office
Date of Request	1/24/2023
Travel Type	Out of State Travel
Departure Date	2/12/2023 3:00 PM
Return Date	2/14/2023 4:00 PM
Funding Source	Department
Account Code	<i>Field not completed.</i>
Destination (City, County, State)	Coeur d'Alene, ID- Kootenai County
Purpose of Travel	1st Responder Mental Health and Wellness Training Attendees: Kaydren Dunkin Michael Shay
Hotel - GSA Rate	105
Hotel - Nightly Rate	150.12
Cost Application	Conference Rate
Rental Car Required	No
Hotel Total	\$139

Conference Fee	\$332.69
Daily M&IE at Destination	\$64
Rental Car Cost per day	0.00
Explanation for Rate (required if hotel cost is greater than per diem, or government rate)	Negotiated conference rate of \$139.00 plus tax \$11.12
Air Carrier	0.00
Cost of Flight	0.00
Total trip cost (Include all cost totals)	\$1585.86
Preparer's Name	Tonya Steele
Preparer's Title	Support Specialist
Preapproved by EO/DH?	Yes

Use of travel card to fill a rental vehicle gas tank prior to its return is recommended.

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